

**BURNSIDE ACADEMY****COMMITTEE INFORMATION SHEET – 9<sup>TH</sup> OCTOBER 2025**

Chair	Mr A Warkman	Date Appointed	09/10/2025	Length of Office	1 Year
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Election by nominations invited at the meeting – once elected, Chair will remain in post until the first meeting of the following academic year.

Vice-chair	Mr C Sims	Date Appointed	09/10/2025	Length of Office	1 Year
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Election by nominations invited at the meeting - once elected, Vice-chair will remain in post until the first meeting of the following academic year.

Head	Mrs L Kelly	Date Appointed	1/9/2017	Length of Office	N/a
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**WORKING GROUPS**

Areas of Responsibility	Governors	Staff
Safeguarding	Adam Warkman	Leona Kelly
Inclusion	Adam Warkman	Jenna Downey
Curriculum and Teaching	Cole Sims (English and Maths)	Michelle Wright and Amy Whiffin
	Richard Lee (Foundation Subjects)	Michelle Wright
Achievement	Adam Warkman	Leona Kelly
Attendance and Behaviour	Crispin Shoebridge and Paul Sutherland	Jenna Downey
Personal Development and Wellbeing	Kirsty Smith and Julie-Ann Mullan	Jenna Downey
Leadership and Governance	Adam Warkman	Leona Kelly
Early Years	Jane Bulmer and John Barron	Victoria Houghton

**TRAVEL & SUBSISTENCE ALLOWANCE**

No travel and subsistence claims were applicable.

**COMMITTEES**

All committees established by the Governing Body will discharge their functions in accordance with the delegation levels agreed in the Scheme of Delegation.

### **COMPLAINTS COMMITTEE**

The meeting quorum shall be 3, two members will be governors of the school and the third an independent member from either of the other academies (to meet ESFA requirements).

The committee will discharge its functions in line with the Academy Trust Complaints policy.

Current Committee Membership	Role
Mr A Warkman	Member
Mr P Sutherland	Member
Governor (non-director from another academy)	Independent Member

If the above are unavailable, they will be replaced by another governor with no previous involvement in the case

### **PUPIL DISCIPLINE, ATTENDANCE AND WELFARE**

The meeting quorum shall be no less than 3 governors.

Current Committee Membership	Role
Mr A Warkman	Chair
Mr R Lee	Member
Mr C Sims	Member

If the above are unavailable, they will be replaced by another governor with no previous involvement in the case.

### **CONSTITUTION OF THE GOVERNING BODY**

Category of Governor	Number of Governors Per Category	Term of Office (Years)
Local Authority	1	4
Parent	2	4
Staff	1	4
Staff - Headteacher	1	4
Co-Opted	7	4